**St. James & St. Ann’s Regional Education Committee**

**~ MINUTES~**

**Approved August 27, 2024**

**Tuesday, June 25, 2024 | Start Time: 6:30pm**

**Location: St. James & St. Ann’s Elementary School**

Present: Tina Girard, Chair, Heather MacDonald, Vice Chair, Gregory Kenny, Secretary,Julie Lee, Principal, Andrew DeVerteuil, Treasurer, Tasha Mijinke, Community Relations, Caroline Winship, Teachers Rep., Elizabeth Ocon, Fundraising, Fr. Richard Zanotti, Archbishop’s Rep., Gianni Bittante, New Principal, Brigette Wimmer, Bookkeeper

Guests: Tara Gaudet, Nicola Humphreys, Zuzana Lavrikova, Marie Doyle, Pablo Longoria, Krystle Nootebos, Nancy Hernandez, Larissa Cobo, Laura Hunger

1. Faith Formation – 15 minutes – Fr. Richard

2. Call Meeting to Order (6:39pm)

*We acknowledge that St. James and St. Ann’s school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.*

3. Amend / Adopt the Agenda (Motion: Tasha, Heather)

4. Appreciations – Tasha sends appreciation to the outgoing Fundraising Committee and Committee Chairperson Nicola Humphreys

5. Correspondence – None

6. Review and Approve May Minutes (Motion: Heather, Tasha)

7. Policy Manual Review – Heather (Discussed Policy 110 – Education Committee Role)

8. **Main Reports:**

A. Archbishop’s Rep. Report - Fr. Richard(Fr. McCarthy will say Mass at St. James for last day of school on Wednesday June 26 with Candle Passing Ceremony between Grade 7 and Grade 6 students)

B. Chair Report – Tina (Tina has chosen to resign in the best interest of the Regional Education Committee, New Regional Education Committee Members for the 2024/2025 School Year are: Greg Steinbichler, St. Ann’s, Jakub Turek and Marc Vella, St. James, Christine Quisas, Sts. Joachim & Ann.)

C. Principal Report – Julie (As submitted)

D. Treasurer Report – Andrew (General Ledger accounts are not yet all complete however Books reconciled up to May 2024. $2.5 million in revenue so far, which is 100% of budget for year.)

9. **Additional Reports:**

A. Teachers Report – Caroline (As submitted)

B. Maintenance Report – Tina (Not submitted by Iggy)

C. Fundraising Report – Elizabeth (As submitted)

D. Parent Participation Report – Heather (Going smoothly, nothing new to report)

E. Community Relations Report – Tasha (As submitted)

F. Parent Questions – Pablo Longoria (Request for Regional Education Committee to consider publishing Agenda in advance and provide more detail in minutes)

10. Old Business**:**

1. Social Media (Tasha was doing Social Media and Marilyn Dlugan had recently taken this role over from Tasha. With Marilyn’s departure, there is presently no one filling this role, so the school Secretary will assume this role in the interim but we still need to set up passwords.)
2. Work Bee Coordinator (Karyna Mendez will assume this role until December 2024.)

11. New Business**:**

1. Student Registration Numbers for September (224 enrollments as submitted in the Principal Report.)
2. On-Volunteer Parent Coordinator Role (Motion to create two Parent Participation Volunteer positions to be overseen by REC) (Motion: Tasha, Andrew)

12. In-Camera

13. Move to Dissolve 2023/2024 Regional Education Committee for the year (Motion: Heather, Tasha)

14. Closing Prayer - Fr. Richard

15. Meeting 1 Adjourned (8:22pm)