

St. James & St. Ann's Regional Education Committee

MINUTES (Approved November 27, 2024)

Wednesday, October 23, 2024 | Start Time: 6:30pm

Location: St. James & St. Ann's Elementary School

Present: Tasha Mijinke: Secretary/Community, Marc Vella: Parent Participation, Greg Steinbichler: Maintenance, Gianni Bittante: Principal, Fr. Richard Zanotti: Archbishop Representative, Andrew deVerteuil: Treasurer, Greg Kenny: Chairperson, Kristine Quisias: Fundraising, Jake Turek: Vice Chair, Sheena Lewis: Vice Principal, Larissa Cobo: Teacher Rep, Michael Sorely: Teacher Rep, Erin Peters, guest.

1. Faith Formation – 15 minutes -Fr. Richard- *Fostering holiness in children*
2. Call Meeting to Order **Greg called the meeting to order at 6:49pm**

We acknowledge that St. James and St. Ann's school is located on the unceded and traditional lands of the Sumas (sue-mass) and Matsqui (mats-sqwee) First Nations people, and the Stó:lō (staw-low) people." With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

3. Amend / Adopt the Agenda **Marc/Jake**
4. Appreciations - *Tasha shared an appreciation for Rita and her Night Shift ministry an important program for the grade sevens in our school.*
5. Correspondence - *Will be shared in-Camera*
6. Review and Approve September Minutes - *Jake asked for clarification re: Catholicity Clause and Gianni responded Marc/Jake*

7.—Policy Manual Review – *Jake* (Admissions Policy 401– Priorities for Admittance into Elementary Schools) - *Jake shared the policy regarding the process of admitting new students into our school. Exceeding the 15% non-catholic students for primary and intermediate would need special permission from CISVA. Financial Assistance is available if a parishioner speaks to their parish priest.*

8. Main Reports:

- a. Archbishop's Rep. Report – *Fr. Richard - Nothing to report*
- b. Chair Report – *Greg - Shared his thanks to teachers and staff for things being "stable". He sent a request to the Superintendent to attend our next meeting.*
- c. Principal Report – *Gianni - As submitted*
- d. Treasurer Report – *Andrew - Bookkeeping is coming along.*

9. Additional Reports:

- a. Teachers Report – *Michael shared the ½ class and the grade 6 class had a science in-class field trip. Grade 5 has started visiting Tabor Court. Dance Squad has started. The grade 3 class helped with the living rosary. ADST is building with recyclable materials. The food drive was very successful. The grade 7's are knitting tuques for the migrant workers. The FSA's just completed this week. The grade 7's are planning the Remembrance Day celebration. Christmas musical prep work is underway.*
- b. Maintenance Report – *Greg S. - Window quotes are in and in for approval. Quotes for scoping the kitchen are being collected. Flooring and cabinet quotes are also being collected. The lighting upgrade plan for SJA (\$30K) was shared and Gianni shared insight from SJB's experience and possible rebates.*

- c. Fundraising Report – *Kristine - shared that we are struggling to find sponsors for the movie night and a volunteer to help with food. She will post in the Thunder News and reach out to Heather to look for volunteers*
- d. Parent Participation Report – *Marc - Nothing new to report*
- e. Community Relations Report – *Tasha - As submitted*

10. Old Business

- a. Kitchen Renovation – *Gianni/Greg S. - Work in progress*
- b. After Hours Security – *Gianni. - Gianni has put signs up and regularly locks the Gardner gates by 6 pm. The SJB (GATE D) is the only gate that will stay open until 9:30 pm because of sports games. A conversation has been started with the Parish regarding the parish gates and parking lot lights to “Go Dark” after a certain time. Gianni is getting a quote for camera’s from 604 Automation, he will report later.*

11. New Business

- a. CISVA AGM – November 5, 2024 – Who is attending from the REC? *Jake or Greg K. will attend and carpool with Fr. Richard*
- b. Shredding of Sensitive Materials – *Gianni will collect sensitive materials in his office and take to SJB and be put in their Super Save shredder box. No extra cost associated with this as SJB already uses the SJA compost bin at no cost.*
- c. Rental Rates for Gym – *Gianni - two volleyball clubs have approached Gianni to rent the school gym. Gianni presented the REC with rental rates. **Marc made a motion to accept the proposed rate. Jake seconded.***
- d. SJA Facebook Page - *Greg will send an email to Pablo to gain access again to the School’s Facebook page. Tasha will work with Heather to get a volunteer to manage the facebook page throughout the year.*

- e. Budget Review and approval/signing - *Andrew shared the details of the proposed budget for the 2024/25 school year with a positive \$95. After approval from the REC, the budget was signed and will be submitted. Jake/ Greg S. All in favour No opposed*
- f. Determine Meeting Dates for 2025 – Greg -

Meeting Dates for 2025

January 8

January 22 (OPEN HOUSE)

February 26

April 9

May 28

Jun 17

- 12. Our next meeting: Wednesday, November 27, 2024 (Set Tuition Rate).
- 13. In – Camera
- 14. Closing Prayer
- 15. Meeting Adjourned